

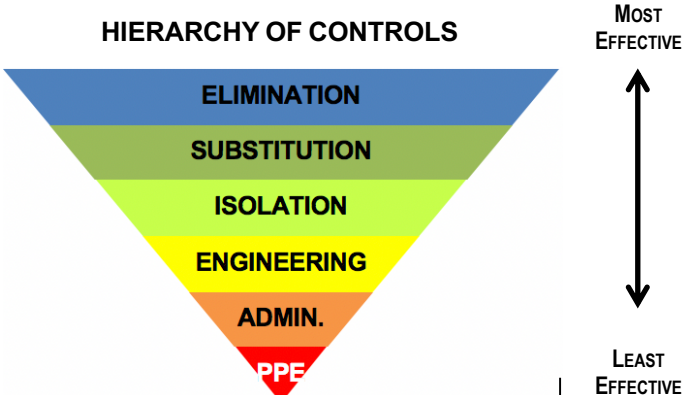
SAFE WORK METHOD STATEMENT (SWMS) PART 1

SWMS SCOPE: This SWMS covers rodent control using baits containing the active ingredient Brodifacoum, which is a long-lasting anticoagulant poison that can affect a wide range of vertebrate species, including humans, domestic animals and pets.

Business Name:	ABN:	SWMS Approved by:	Date:
Business Address:		Signature:	
Business Contact:	Phone #:	Person/s responsible for ensuring compliance with SWMS:	
		Person/s responsible for reviewing the SWMS:	

RELEVANT WORKERS CONSULTED IN THE DEVELOPMENT, APPROVAL AND COMMUNICATION OF THIS SWMS.	ALL PERSONS INVOLVED IN THE TASK MUST HAVE THIS SWMS COMMUNICATED TO THEM BEFORE WORK COMMENCES.
NAME	SIGNATURE
DATE	
	Daily Tool Box Talks will be undertaken to identify, control and communicate additional site hazards.
	Work must cease immediately if incident or near miss occurs. SWMS must be amended in consultation with relevant persons.
	Amendments must be approved by _____ and communicated to all affected workers before work resumes.
	SWMS must be made available for inspection or review as required by WHS legislation.
	Record of SWMS must be kept as required by WHS legislation (until job is complete or for 2 years if involved in a notifiable incident).

PRINCIPAL CONTRACTOR DETAILS	Principal Contractor (PC):	Date SWMS provided to PC:
Project Name:	Project Address:	
Project Manager (PM):	PM Signature:	CONTACT PH. #:

LIKELIHOOD	INSIGNIFICANT	MINOR	MODERATE	MAJOR	CATASTROPHIC	SCORE	ACTION	HIERARCHY OF CONTROLS 
ALMOST CERTAIN	3 HIGH	3 HIGH	4 ACUTE	4 ACUTE	4 ACUTE			
LIKELY	2 MODERATE	3 HIGH	3 HIGH	4 ACUTE	4 ACUTE	4A ACUTE	DO NOT PROCEED.	
POSSIBLE	1 LOW	2 MODERATE	3 HIGH	4 ACUTE	4 ACUTE	3H HIGH	Review before commencing work.	
UNLIKELY	1 LOW	1 LOW	2 MODERATE	3 HIGH	4 ACUTE	2M MODERATE	Maintain control measures.	
RARE	1 LOW	1 LOW	2 MODERATE	3 HIGH	3 HIGH	1L LOW	Record and monitor.	

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JOB STEP	POTENTIAL HAZARD/S	IR	CONTROL MEASURES TO REDUCE RISK	RR	RESPONSIBLE PERSON
<i>INHERENT RISK-RATING (IR) RESIDUAL RISK-RATING (RR)</i>					
			<ul style="list-style-type: none"> operative arrangements are made o Document consultation and action items • Information be provided to client to advise them of the following: <ul style="list-style-type: none"> o Notice is given to tenants (at least 5 days) prior to application in multiple occupancy residential complexes o Notice must be given to residents before and during the pesticide application o Excess clutter to be removed (if applicable) o Sharps will not be collected, and work will not proceed if sharps are observed (include other prohibited items as necessary) o If safety shoes/boots are required for work, they may need to be worn inside. Ensure work shoes are clean and acceptable to wear inside if needed o Cash and any valuables must be removed from easily visible / accessible areas o Animals must be secured / removed. 		
	Exposure to disease, bites & stings from insects' reptiles, hazardous plants etc.	3H	<ul style="list-style-type: none"> • First Aid requirements: <ul style="list-style-type: none"> o Provision of first aid equipment - adequate Bites/Stings First Aid kit is available o Each worker must have access to the equipment o Workers have access to facilities for the administration of first aid o Ensure vaccinations (such as Hepatitis B, tetanus etc.) are offered for staff o Persons with known allergic responses should consult a doctor and ensure appropriate kit is available at all times (Including EpiPen - in date). 	2M	
	Working alone	4A	<ul style="list-style-type: none"> • A 'Buddy' system must be utilised at all times when working alone. Ensure: <ul style="list-style-type: none"> o GPS locator on relevant worker's vehicles o Mobile phone (with service in work area, pre-programmed with emergency numbers) o Mobile & satellite phones and EPIRB are fit for purpose, tested before departure & phones have spare, fully charged batteries and facilities for continuing charging. 	2M	
2. Training and Capabilities	Lack of training or the assessment of capability may lead to personal injury, property damage &/or environmental incident.	3H	<ul style="list-style-type: none"> • Ensure all persons entering a construction site have a General Construction Induction Card (white card) • Ensure workers hold current licences for Pest Control tasks as required by State Regulator. Check with your State/Territory to determine licensing requirements. There are differing levels of licences, certifications and training required depending on tasks to be performed in regard to Pest Control and Management • All workers to be trained and competent to set baits for rodents. Training should include: <ul style="list-style-type: none"> o How to identify the presence of rodents o Recognising and interpreting the information on the label of the chemicals o How to obtain access to the Safety Data Sheets (SDS) 	2M	Organisation

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<i>INHERENT RISK-RATING (IR) RESIDUAL RISK-RATING (RR)</i>					
	Chemical contamination	3H	<ul style="list-style-type: none"> When obtaining chemicals from a supplier in the original unopened containers, observe the following when in transit: <ul style="list-style-type: none"> Keep them in a compartment of the vehicle separate from persons or foodstuffs If parked on a public road, the vehicle should be kept locked to prevent public access to chemicals Protect the load from the weather Do not accept or load damaged or leaking containers Secure the load and limit its movement Transporting chemicals in opened containers follow the precautions above & the following: <ul style="list-style-type: none"> Keep in a separate airtight compartment, or on the rear section of an open vehicle PPE, a change of clothes, food and drink, should be carried in clean containers preventing contact with any chemical – a change of clothes may be necessary if clothing could become contaminated by chemical use Pest control equipment and chemicals carried on the vehicle should not be in contact with porous surfaces The internal and external surfaces of the vehicle, chemical containers and spray equipment should be kept free of chemical contamination. 	2M	
4. Assess onsite conditions	Lack of a clear assessment may lead to personal injury, property damage &/or environmental incident.	3H	<ul style="list-style-type: none"> Assess conditions at site on arrival. Ensure: <ul style="list-style-type: none"> Stability of structure/existing damage Ensure site-specific induction is undertaken (include location of amenities, first aid facilities, emergency plans & evacuation points, communication, contact persons etc.) Assess mobile phone reception Work site is exactly as detailed in Terms of Agreement or contract Suitable access for all equipment required Suitable lighting, including night-works Inspect area: <ul style="list-style-type: none"> Inspect for entry points for rodents Determine suitable method of treatment based on type of residence, level of infestation and climate. 	2M	Technician
	Slips, trips & falls	3H	<ul style="list-style-type: none"> Ensure sufficient lighting to detect changes in level (using temporary lighting as required) Do not jump from elevated edges >180mm, step carefully and/or use prepared access area Keep the area as clean and uncluttered as possible Check for stairs, stored items, corners or other obstructions that could cause tripping Wear closed in, nonslip footwear. 	2M	

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<i>INHERENT RISK-RATING (IR) RESIDUAL RISK-RATING (RR)</i>					
			<ul style="list-style-type: none"> Large spills: <ul style="list-style-type: none"> Wear recommended PPE plus breathing protection for dust Work upwind or increase ventilation Cover with damp absorbent material (sand or soil) Sweep or vacuum avoiding dust generation Collect and seal in properly labelled containers or drums Wipe up with absorbent material, allow it to dry and then dispose in normal garbage bins @ If chemicals are swallowed or inhaled ring the Poisons Information Centre 13 11 26. 		
	Exposing people & domestic/native animals to rodenticides	3H	<ul style="list-style-type: none"> Place baits in approved rodent bait stations only: <ul style="list-style-type: none"> Pre-inspect, use and maintain stations as per manufacturers' instructions Ensure it is locked after placing the bait Check regularly and replenish. 	2M	
	Bacterial infection	3H	<ul style="list-style-type: none"> If there is an accumulation of droppings/dead vermin present: <ul style="list-style-type: none"> Wear a respirator that can filter particles as small as 0.3 microns Wear disposable protective gloves, hat, coveralls and shoe coverings If the removal of droppings/dead animal is required: <ul style="list-style-type: none"> Wear PPE as above Moisten the droppings with a light mist of water to keep spores from becoming airborne Place droppings/dead animal into sealed plastic garbage bags On completion (while still wearing the respirator), remove protective clothing and place it in a plastic bag. 	2M	
	Environmental contamination	3H	<ul style="list-style-type: none"> Clean up any chemical spills, following direction of the SDS & the site chemical spill plan If there is contamination of vegetation, waterways and soils advise the EPA. 	2M	
	Hazardous manual tasks - MSD	3H	<ul style="list-style-type: none"> Ensure materials/equipment is as close to work area as possible Lifting, carrying and setting down: <ul style="list-style-type: none"> Keeping knees bent and back straight, lift and raise the item Keeping the load close to the body Unload keeping knees bent. 	2M	
	Trips & falls	3A	<ul style="list-style-type: none"> Locate stations where they will not become a tripping hazard. 	2M	
6. On completion	Environmental contaminants	3H	<ul style="list-style-type: none"> Ensure any contaminated wastewater is captured as per Environment Laws Do not wash tools/equipment where residue can enter any sensitive areas such as storm water drains and waterways. 	2M	Technician

SAFE WORK METHOD STATEMENT (SWMS) PART 2

This SWMS has been developed in consultation and cooperation with *employee/workers* and relevant *Employer/Persons Conducting Business or Undertaking (PCBU)*. I have read the above SWMS and I understand its contents. I confirm that I have the skills and training, including relevant certification to conduct the task as described. I agree to comply with safety requirements within this SWMS including risk control measures, safe work instructions and PPE described.

OVERALL RISK RATING AFTER CONTROLS

1 Low

2 MODERATE

3 High

4 ACUTE

WORKERS' NAME	JOB ROLE / POSITION	LICENCES, COMPETENCIES & QUALIFICATIONS <i>(add as applicable)</i>			DATE	SIGNATURE
		TYPE / DESCRIPTION	CLASS	NUMBER		
		Construction Card				
		Construction Card				
		Construction Card				
		Construction Card				
		Construction Card				
		Construction Card				
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