Safe Operational Procedures for Industrial Vacuum Cleaner

There has been approved and endorsed at the highest level of the company. A signature of the authorised person demonstrates compliance.

Hazard - What can cause harm?

- Overexertion
- Awkward, tiring, heavy lifting
- Exposure to noise
- Sharp objects

Precautions

Include:

- Avoid uneven or slippery surface
- Avoid objects on ground
- Avoid unknown contaminants

Electrical:

- Use electrical sockets
- Use Portable RCD devices
- Ensure all equipment is tagged as required for use
- Always wear approved PPE when the operation commences
- Bystanders are cleared for the operation commences

Maintenance:

- Follow LOTO procedures, record service/repairs information
- Ensure electrical is potential as per manufacturer's instructions
- Any further queries, please contact your nearest service agent

Note:

- Keep for 5 years
- Date: [Insert Date]
- Signed: [Insert Signature]
1. **Safe Operational Procedure**

   industrial Vacuum Cleaner (watertight)

   - **Models:**
     - Type of model:
     - Power rating:
     - Material:
     - Accessories:

   - **Components:**
     - Motor:
     - Filter:
     - Hose:
     - Nozzle:

2. **Hazards:**

   - **Physical hazards:**
     - Sharp edges
     - Hot surfaces
     - Moving parts

   - **Chemical hazards:**
     - Harmful chemicals
     - Odors

   - **Biological hazards:**
     - Bacteria
     - Viruses

   - **Electrical hazards:**
     - Live wiring
     - Overheating

3. **Precautions:**

   - Wear appropriate PPE:
     - Gloves
     - Respirator

   - Keep the area clean:
     - Remove debris

   - Maintain proper airflow:
     - Ventilation

4. **Procedure:**

   - Connect the vacuum to the power source.
   - Select the appropriate nozzle for the task.
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   - Clean surface:
     - Remove dust
   - Dispose of collected material:
     - Securely

5. **Post-Procedure:**

   - Disconnect the vacuum from the power source.
   - Clean the nozzle:
     - Remove debris

   - Store the vacuum in a safe location:
     - Out of reach of children

6. **Emergency Procedures:**

   - **Fire:**
     - Use water-based extinguisher

   - **Electrical Shock:**
     - Turn off the power source

   - **Personal Injury:**
     - Seek medical attention